

State of Arizona Board of Psychologist Examiners
2009 - 2011
INSTRUCTIONS FOR LICENSE RENEWAL
ACTIVE OR INACTIVE STATUS

All licensees, regardless of status, are required by law to complete and return the enclosed Application for License Renewal form with the required fee. Applications, if mailed, must be postmarked before May 1, 2009, and if hand-delivered, must be in the Board's office and date stamped by the close of business on April 30, 2009, **to avoid the \$200 late penalty**. All licenses expire on May 1, 2009 unless renewed.

Renewals cannot be processed unless you have enclosed (1) the completed application form, (2) attachments with explanations if you answered "No" to question 5 or "Yes" to questions 6-15, (3) the completed pink confidential information sheet, and (3) the \$400 active renewal fee or a \$50 inactive renewal fee. The fee must be made payable to the **BOARD OF PSYCHOLOGIST EXAMINERS** in the form of a personal check, cashiers check or money order. Incomplete applications will be returned to the licensee. **Resubmitted applications are still subject to the May 1, 2007 deadline.**

Pursuant to A.R.S. § 32-2074(B), a notice of renewal is fully effective by mailing the renewal application to the licensee's last known address of record in the Board's file. Notice is complete at the time of deposit in the mail. **NO OTHER REMINDER NOTICES WILL BE MAILED. IT IS YOUR OBLIGATION TO CONTACT THE BOARD IF YOU DO NOT RECEIVE THE RENEWAL MATERIALS.** If you have misplaced your renewal application or need a new form, you may download the form at the Board's website, www.psychboard.az.gov.

IF YOU DO NOT RECEIVE YOUR LICENSE RECEIPT WITHIN 2 WEEKS OF MAILING YOUR RENEWAL APPLICATION, CALL (602) 542-8162 OR E-MAIL info@psychboard.az.gov TO INQUIRE WHETHER YOUR RENEWAL FORM AND FEE WERE RECEIVED. Please note that Board staff is not authorized to make out of state calls.

REINSTATEMENT OF AN EXPIRED LICENSE

Pursuant to A.R.S. § 32-2074(B), if a psychologist permits his or her license to expire, the psychologist shall not practice psychology in Arizona.

- (1) A licensee may renew an expired Active license by paying the \$400 renewal fee and the \$200 reinstatement fee before July 1, 2009.
- (2) A licensee may renew an expired Inactive license by paying the \$50 renewal fee and the \$200 reinstatement fee before July 1, 2009.
- (3) From July 1, 2009 until May 1, 2010, a license may be reinstated by paying the \$400 renewal fee, the \$200 reinstatement fee, and by providing proof of competency and qualifications to the Board.
- (4) If a psychologist does not renew or reinstate his or her license prior to May 1, 2010, in order to be licensed in Arizona again, the psychologist will be required to reapply for licensure and go through the entire application process including meeting current qualification requirements and taking any required examinations.

THESE REQUIREMENTS ARE DETERMINED BY STATUTE. NEITHER THE BOARD NOR ITS STAFF HAS THE AUTHORITY TO WAIVE OR ALTER ANY PART OF THE STATUTE.

ALL LICENSEES REGARDLESS OF STATUS MUST COMPLETE THE ATTACHED PINK MANDATORY CONFIDENTIAL INFORMATION FORM

State of Arizona Board of Psychologist Examiners
2009 - 2011

CHECKLIST FOR COMPLETION OF RENEWAL FORM
ACTIVE, INACTIVE OR REACTIVATION OF LICENSE, RETIREMENT

**** ALL LICENSEES ****

- ___ Did you complete all information requested and answer all questions on page 1?
- ___ Did you answer "Yes" or "No" to all of the questions listed on pages 2 and 3?
- ___ If you answered "Yes" to any question(s) listed on pages 2 or 3, did you provide a written explanation or attach any necessary documentation?
- ___ Have you signed and dated the bottom of page 3?
- ___ Have you completed the Proof of Citizenship form?
- ___ If, your renewal is postmarked or hand delivered to the Board on or after May 1, 2009, have you also included the mandatory \$200 late fee? **(THE BOARD CANNOT WAIVE THIS LATE FEE AS IT IS DETERMINED BY STATUTE).**

**** ACTIVE LICENSEES ****

- ___ Did you check that you are requesting Active status on page 1?
- ___ Did you include your \$400 renewal fee with your renewal application?

**** INACTIVE LICENSEES ****

- ___ Did you check the applicable status you are requesting (Voluntary, Medical, Medical Inactive Continuation) and sign and date on page 1 AND on page 3?
- ___ If you checked Voluntary Inactive status, did you include the \$50 renewal fee?
- ___ If you checked Medical Inactive status, did you include a verification of your disability and the refundable \$400.00 renewal fee?
- ___ Did you indicate the type of disability on page 1?
- ___ If you checked Medical Inactive Continuation status, no fee is required, but did you indicate the type of disability on page 1?

**** REQUEST FOR REACTIVATION OF LICENSE ****

- ___ Did you check that you are requesting Reactivation of License on page 2?
- ___ Did you include the \$400 Active renewal fee with your renewal application?
- ___ Did you include copies of your continuing education hours?

**** NOTICE OF RETIREMENT/EXPIRATION OF LICENSE ****

- ___ Did you check that you are requesting Retirement/Expiration of License on page 2 and sign and date on page 3? (You may leave the rest of the Application form blank).

State of Arizona Board of Psychologist Examiners
APPLICATION FOR LICENSE RENEWAL – 2009-2011
ACTIVE OR INACTIVE STATUS

If this information is needed in an alternative format, please call (602) 542-8162.

Name (Last, First, Middle) (Please Print)

License No.

PUBLIC ADDRESS:

The Board is mandated by law to obtain a public address from its licensees. The address you list below will be used for the Internet and will be available upon request to other agencies and the general public. Your application for renewal cannot be processed without this information. If you do not choose a preferred public address, the Board will use your business address for public records. If you do not have a business address, the Board will use your home address for public records.

Business/Organization Name

(_____) _____
Business Area Code & Phone No.

Business/Public Address

(_____) _____
Fax No.

City

State

Zip Code

MANDATORY CONFIDENTIAL INFORMATION

ADDRESS OF RECORD:

The following address will serve as your ADDRESS OF RECORD for the Board. The Board does not disclose a licensee's address of record unless it is the only address provided to the Board. The address of record will be used by the Board for all correspondence and processes served to the licensee. Failure to provide and update this information to the Board is a violation of A.R.S. § 32-2066 and may result in disciplinary action.

Further, the Board does not disclose a licensee's date of birth or social security information.

A.R.S. §§ 25-320(N) mandates that each licensing board or agency that issues professional or occupational licenses or certificates shall obtain and record the social security number of an applicant for a professional or occupational license or certificate. Social security number will not be disclosed except when disclosure is required by law, such as disciplinary reports to the National Data Bank or to aid the Department of Economic Security in locating parents or their assets or to enforce child support orders.

Name (Last, First, Middle)

Credential

Address (P. O. BOX NOT ACCEPTABLE)

Mailing Address (If different from above)

(_____) _____

Home Telephone No.

Date of Birth

(_____) _____

Home Fax No.

Social Security Number

E-mail Address

Should the Board use this address for mailings to you?

Yes ☐

No ☐, Please use my home address provided on the pink Mandatory Confidential Information page.

CHECK THE LICENSE STATUS THAT YOU ARE REQUESTING:

REQUEST FOR ACTIVE STATUS

☐ If you wish to maintain your license on active status which allows you to practice in Arizona through April 30, 2011, please submit this **Application for License Renewal** form and the **\$400 Active license renewal fee**. Please note that you must have completed 60 hours of continuing education (or the prorated amount for those licensed after May 1, 2007).

REQUEST FOR INACTIVE STATUS

☐ **Voluntary Inactive:** If you do not practice in Arizona, you may complete and submit this **Application for License Renewal** form and the **\$50 Inactive license renewal fee** to request that your license be placed (or remain) on Voluntary Inactive status. While on Voluntary Inactive Status, you shall not practice in Arizona. You must, however, comply with the renewal requirements in each renewal cycle and will be required to have completed continuing education prior to any future reactivation of your license.

☐ **Medical Inactive:** If you currently have any condition which prevents you from practicing as a psychologist, pursuant to A.R.S. §32-2073(E), you must complete and submit this **Application for License Renewal** form and provide written medical or psychological documentation to substantiate that the disability prevents you from practicing as a psychologist. **YOU MUST ALSO ENCLOSE THE \$400 RENEWAL FEE WITH YOUR REQUEST.** This fee will be returned if you are granted Medical Inactive status. While on Medical Inactive status due to a physical or mental incapacity or disability, you shall not practice psychology. You must, however, comply with the renewal requirements in each renewal cycle.

(a) Mental ☐

(b) Physical ☐

☐ **Medical Inactive Continuation:** If you are currently on Medical Inactive status and wish to continue on Medical Inactive status, you must complete and submit this **Application for License Renewal** form. **No renewal fee is required.**

(a) Mental ☐

(b) Physical ☐

IF YOU ARE REQUESTING INACTIVE STATUS, PLEASE SIGN BELOW AND COMPLETE THE REMAINDER OF THESE FORMS

I affirm that I will abide by Arizona Revised Statutes § 32-2061, et. seq. during my inactive status, will describe myself as Inactive and will not practice psychology within the State of Arizona, pursuant to A.R.S. § 32-2073.

Signature

Date

CHECK THE LICENSE STATUS THAT YOU ARE REQUESTING:

REQUEST FOR REACTIVATION OF LICENSE

☐ If you wish to return to active status, you must submit this **Application for License Renewal** form along with the **\$400 Active license renewal fee** and **copies of your continuing education hours**, before providing psychological services. The Board staff will determine whether you have had disciplinary actions in other jurisdictions (if applicable) and whether you have satisfied the continuing education requirements applicable to psychologists on active status. If approved, your license will then be reactivated by Board staff and the decision will be ratified by the Board.

NOTIFICATION OF RETIREMENT/EXPIRATION OF LICENSE

[]

Check this box if you wish to retire and allow your license to expire. **No fee is required.** Your license will expire on April 30, 2009 and you will receive no further contact from the Board. You may skip to the bottom of page 3 which requires your signature and a date.

PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Are you currently licensed or certified as a psychologist in another jurisdiction? If yes, in which jurisdiction(s)? Yes [] No []

2. Are you currently a licensed or certified member of another profession? If yes, which profession(s) and in which jurisdiction(s)? Yes [] No []

3. By April 30, 2009, will you have completed the required 60 hours of Continuing Education (CE), or the pro-rated amount if you are a new licensee, 40 hours of which must be in Category I, with four of those hours in ethics and four hours in either child abuse or domestic violence? (Inactive licensees or those requesting inactive status do not have to attach an explanation for answering "No".) Yes [] No []
Note: Documentation of CE hours should not be submitted with this Application for License Renewal form, but must be retained as random audits will be conducted by the Board to determine licensees' compliance with the CE requirements.
4. Are you currently a member of any hospital staff or provider panel or other professional association? If "Yes", please list them: Yes [] No []

5. Have you prepared a written protocol for the secure storage, transfer and access of the medical records of your clients pursuant to A.R.S. § 32-3211? If "No", please attach an explanation. Yes [] No []
6. Excluding exam failures, have you been denied a license or certificate to practice any profession by any state or Canadian province? Yes [] No []
7. Since May 1, 2007, have you relinquished responsibilities, resigned a position or been terminated while a complaint against you was being investigated or adjudicated? Yes [] No []
8. Since May 1, 2007, have you resigned or been terminated from a professional organization, hospital staff, or provider panel or surrendered a license while a complaint against you was being investigated or adjudicated? Yes [] No []
9. Since May 1, 2007, have you been disciplined by any agency or regulatory board of any jurisdiction (**including the Arizona Board of Psychologist Examiners**), health care institution, provider panel or ethics panel for acts pertaining to your conduct as a psychologist or as a professional in any other field? If yes, please attach a report of those actions including the name and address of the disciplinary entity, the nature of the action, and a statement of the charges and findings. Yes [] No []
10. Since May 1, 2007, have you been charged with or convicted of a felony or a misdemeanor other than a minor traffic offense in any state or country? Yes [] No []

11. Since May 1, 2007, have you been or are you currently under investigation by any professional organization, health care institution or provider panel of which you are a member or on staff, or a regulatory board or agency (**including the Arizona Board of Psychologist Examiners**) concerning the ethical propriety or legality of your conduct? Yes ☐ No ☐
12. Since May 1, 2007, have you been sued or charged in civil or criminal court for an act relating to your practice as a psychologist, your work under a license or certificate in another profession, or your work as a member of a profession? Yes ☐ No ☐
13. Since May 1, 2007, have you been or are you currently delinquent in payment of a judgment for child support? Yes ☐ No ☐
14. Since May 1, 2007, have you had your application for membership in any professional organization rejected, or has any professional organization suspended or revoked your membership or placed you on probation or otherwise censured you for unethical or unprofessional conduct or other violation of eligibility or membership requirements? Yes ☐ No ☐
15. Since May 1, 2007, do you have or have you had a condition that in any way impairs or limits your ability to safely and effectively practice psychology? Yes ☐ No ☐

**IF YOU ANSWERED "NO" TO QUESTION #5 OR "YES" QUESTIONS #6 THROUGH 15,
PLEASE ATTACH A FULL EXPLANATION**

ALL LICENSEES REGARDLESS OF STATUS MUST READ AND SIGN THE ATTESTATION BELOW

Pursuant to A.R.S. §§ 32-2061(A)(13) and 32-2081(A), any false or misleading information provided to the Board may be cause for probation, suspension, or revocation of a psychologist's license. I hereby attest and certify under penalty of perjury that I am the person who completed and signed this form; that the statements herein contained are true in every respect; that I have not withheld any information that might affect my licensure or my inactive status as a psychologist; that I will conform to the standards of professional conduct as defined in A.R.S. § 32-2061 and the rules pertaining thereto. I further hereby attest that the signature below is my own signature.

Signature of Licensee

Date

Printed Name

License No.

PURSUANT TO A.R.S. §1-501, ALL LICENSEES MUST SUBMIT PROOF OF CITIZENSHIP WITH COMPLETED RENEWAL FORM. AN APPLICATION IS NOT CONSIDERED COMPLETED UNLESS IT IS ACCOMPANIED BY THIS FORM AND PROOF OF CITIZENSHIP.
Please complete the attached form and submit with your application for renewal.

Renewals/License Renewal Form
wals/License Renewal Form 01/09

Form 1: LONG FORM APPLICANT STATEMENT (revised)
REQUIRING SUBMISSION OF DOCUMENTATION OF STATUS

**ARIZONA STATEMENT OF CITIZENSHIP
AND ALIEN STATUS FOR STATE PUBLIC BENEFITS**

Professional License and Commercial License
ARIZONA BOARD OF PSYCHOLOGY EXAMINERS

Title IV of the federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (the "Act"), 8 U.S.C. § 1621, provides that, with certain exceptions, only United States citizens, United States non-citizen nationals, non-exempt "qualified aliens" (and sometimes only particular categories of qualified aliens), nonimmigrants, and certain aliens paroled into the United States are eligible to receive state or local public benefits. With certain exceptions, a professional license and commercial license issued by a State agency is a State public benefit.

Arizona Revised Statutes § 1-501 requires, in general, that a person applying for a license must submit documentation to the licensing agency that satisfactorily demonstrates that the applicant is lawfully present in the United States.

Directions: All applicants must complete Sections I, II, and IV. Applicants who are not U.S. citizens or nationals must also complete Section III. Submit this completed form and copy of one or more documents that evidence your citizenship or alien status with your application for license or renewal.

SECTION I — APPLICANT INFORMATION

APPLICANT'S NAME (Print or type) _____ DATE _____

TYPE OF APPLICATION (check one) ☐ INITIAL APPLICATION ☐ RENEWAL

TYPE OF LICENSE _____

SECTION II — CITIZENSHIP OR NATIONAL STATUS DECLARATION

Directions: Attach a legible copy of the front, and the back (if any), of a document from the attached List A or other document that demonstrates U.S. citizenship or nationality. Name of document provided: _____

A. Are you a citizen or national of the United States? (check one) ☐ Yes ☐ No

B. If the answer is "Yes," where were you born? List city, state (or equivalent), and country.

City _____ State (or equivalent) _____ Country or Territory _____

If you are a citizen or national of the United States, go to Section IV. If you are not a citizen or national of the United States, please complete Sections III and IV.

SECTION III — ALIEN STATUS DECLARATION

Directions: To be completed by applicants who are not citizens or nationals of the United States. Please indicate alien status by checking the appropriate box. Attach a legible copy of the front, and the back (if any), of a document from the attached List B or other document that evidences your status. A.R.S. § 1-501. Name of document provided: _____.

"Qualified Alien" Status (8 U.S.C. §§ 1621(a)(1), -1641(b) and (c))

- Q** 1. An alien lawfully admitted for permanent residence under the Immigration and Nationality Act (INA).
- Q** 2. An alien who is granted asylum under Section 208 of the INA.

- Q** 3. A refugee admitted to the United States under Section 207 of the INA
- Q** 4. An alien paroled into the United States for at least one year under Section 212(d)(5) of the INA.
- Q** 5. An alien whose deportation is being withheld under Section 243(h) of the INA.
- Q** 6. An alien granted conditional entry under Section 203(a)(7) of the INA as in effect prior to April 1, 1980.
- Q** 7. An alien who is a Cuban and Haitian entrant (as defined in section 501(e) of the Refugee Education Assistance Act of 1980).
- Q** 8. An alien who is, or whose child or child's parent is a "battered alien" or an alien subjected to extreme cruelty in the United States.

Nonimmigrant Status (8 U.S.C. § 1621(a)(2))

- Q** 9. A nonimmigrant under the Immigration and Nationality Act [8 U.S.C. § 1101 et seq.] Nonimmigrants are persons who have temporary status for a specific purpose. See 8 U.S.C. § 1101(a)(15).

Alien Paroled into the United States For Less Than One Year (8 U.S.C. § 1621(a)(3))

- Q** 10. An alien paroled into the United States for less than one year under Section 212(d)(5) of the INA

Other Persons (8 U.S.C. § 1621(c)(2)(A) and (C))

- ☐ 11. A nonimmigrant whose visa for entry is related to employment in the United States, or
- ☐ 12. A citizen of a freely associated state, if section 141 of the applicable compact of free association approved in Public Law 99-239 or 99-658 (or a successor provision) is in effect [Freely Associated States include the Republic of the Marshall Islands, Republic of Palau and the Federate States of Micronesia, 48 U.S.C. § 1901 *et seq.*];
- ☐ 13. A foreign national not physically present in the United States.

Otherwise Lawfully Present (A.R.S. § 1-501)

- ☐ 14. A person not described in categories 1-13 who is otherwise lawfully present in the United States. **PLEASE NOTE: The federal Personal Responsibility and Work Opportunity Reconciliation Act may make persons who fall into this category ineligible for licensure.** See 8 U.S.C. § 1621(a).

SECTION IV — DECLARATION

All applicants must complete this section. I declare under penalty of perjury under the laws of the state of Arizona that the answers I have given are true and correct to the best of my knowledge.

APPLICANT'S SIGNATURE

TODAY'S DATE

Attachment: Lists A and B Evidence of U.S. Citizenship, U.S National Status, or Alien Status,

11/08/07

81662

Attachment to Form 1 Applicant Statement

EVIDENCE OF U.S. CITIZENSHIP, U.S NATIONAL STATUS, OR ALIEN STATUS

LIST A: U.S. CITIZEN OR U.S. NATIONAL

Note: In this List, the term “Service” refers to the U.S. Citizenship and Immigration Service, formerly, the U.S. Immigration and Naturalization Service (INS).

[Source: Proposed Rules, Verification of Eligibility for Public Benefits, 8 CFR § 104.23; 63 FR 41662-01 August 4, 1998); and Interim Guidance of Verification of Citizenship, Qualified Alien Status and Eligibility Under Title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (“Interim Guidance”), 62 FR 61344 (Nov. 17, 1997), Attachment 4]

Evidence showing U.S. citizen or U.S. national status includes the following:

a. Primary Evidence:

- (1) A birth certificate showing birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction);
- (2) United States passport;
- (3) Report of birth abroad of a U.S. citizen (FS-240) (issued by the Department of State to U.S. citizens);
- (4) Certificate of Birth (FS-545) (issued by a foreign service post) or Certification of Report of Birth (DS-1350), copies of which are available from the Department of State;
- (5) Form N-561, Certificate of Citizenship;
- (6) Form I-197, United States Citizen Identification Card (issued by the Service until April 7, 1983 to U.S. citizens living near the Canadian or Mexican border who needed it for frequent border crossings) (formerly Form I-179, last issued in February 1974);
- (7) Form I-873 (or prior versions), Northern Marianas Card (issued by the Service to a collectively naturalized U.S. citizen who was born in the Northern Mariana Islands before November 3, 1986);
- (8) Statement provided by a U.S. consular official certifying that the individual is a U.S. citizen (given to an individual born outside the United States who derives citizenship through a parent but does not have an FS-240, FS-545, or DS-1350); or
- (9) Form I-872 (or prior versions), American Indian Card with a classification code "KIC" and a statement on the back identifying the bearer as a U.S. citizen (issued by the Service to U.S. citizen members of the Texas Band of Kickapoos living near the U.S./Mexican border).

[Source: Interim Guidance of Verification of Citizenship, Qualified Alien Status and Eligibility Under Title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (“Interim Guidance”), 62 FR 61344 (Nov. 17, 1997), Attachment 4]

b. Secondary Evidence

If the applicant cannot present one of the documents listed in (a) above, the following may be relied upon to establish U.S. citizenship or U.S. national status:

- (1) Religious record recorded in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction) within three 3 months after birth showing that the birth occurred in such jurisdiction and the date of birth or the individual's age at the time the record was made;
- (2) Evidence of civil service employment by the U.S. government before June 1, 1976;
- (3) Early school records (preferably from the first school) showing the date of admission to the school, the applicant's date and U.S. place of birth, and the name(s) and place(s) of birth of the applicant's parents(s);
- (4) Census record showing name, U.S. nationality or a U.S. place of birth, and applicant's date of birth or age;

- (5) Adoption finalization papers showing the applicant's name and place of birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction), or, when the adoption is not finalized and the state or other U.S. jurisdiction listed above will not release a birth certificate prior to final adoption, a statement from a State-or jurisdiction-approved adoption agency showing the applicant's name and place of birth in one of such jurisdictions, and stating that the source of the information is an original birth certificate;
- (6) Any other document that establishes a U.S. place of birth or otherwise indicates U.S. nationality (e.g., a contemporaneous hospital record of birth in that hospital in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction);

c. Collective Naturalization

If the applicant cannot present one of the documents listed in (a) or (b) above, the following will establish U.S. citizenship for collectively naturalized individuals:

Puerto Rico:

- Evidence of birth in Puerto Rico on or after April 11, 1899 and the applicant's statement that he or she was residing in the U.S., a U.S. possession or Puerto Rico on January 13, 1941; or
- Evidence that the applicant was a Puerto Rican citizen and the applicant's statement that he or she was residing in Puerto Rico on March 1, 1917 and that he or she did not take an oath of allegiance to Spain.

U.S. Virgin Islands:

- Evidence of birth in the U.S. Virgin Islands, and the applicant's statement of residence in the U.S., a U.S. possession or the U.S. Virgin Islands on February 25, 1927;
- The applicant's statement indicating resident in the U.S. Virgin Islands as a Danish citizen on January 17, 1917 and residence in the U.S., a U.S. possession or the U.S. Virgin Islands on February 25, 1927, and that he or she did not make a declaration to maintain Danish citizenship; or
- Evidence of birth in the U.S. Virgin Islands and the applicant's statement indicating residence in the U.S., a U.S. possession or territory or the Canal Zone on June 28, 1932.

Northern Mariana Islands (NMI) (formerly part of the Trust Territory of the Pacific Islands (TTPI)):

- Evidence of birth in the NMI, TTPI citizenship and residence in the NMI, the U.S., or a U.S. territory or possession on November 3, 1986 (NMI local time) and the applicant's statement that he or she did not owe allegiance to a foreign state on November 4, 1986 (NMI local time);
- Evidence of TTPI citizenship, continuous residence in the NMI since before November 3, 1981 (NMI local time), voter registration prior to January 1, 1975 and the applicant's statement that he or she did not owe allegiance to a foreign state on November 4, 1986 (NMI local time); or
- Evidence of continuous domicile in the NMI since before January 1, 1974 and the applicant's statement that he or she did not owe allegiance to a foreign state on November 4, 1986 (NMI local time). Note: If a person entered the NMI as a nonimmigrant and lived in the NMI since January 1, 1974, this does not constitute continuous domicile and the individual is not a U.S. citizen

d. Derivative Citizenship

If the applicant cannot present one of the documents listed in a or b above, the following may be used to make a determination of derivative U.S. citizenship:

Applicant born abroad to two U.S. citizen parents: Evidence of the U.S. citizenship of the parents and the relationship of the applicant to the parents, and evidence that at least one parent resided in the U.S. or an outlying possession prior to the applicant's birth.

Applicant born abroad to a U.S. citizen parent and a U.S. non-citizen national parent: Evidence that one parent is a U.S. citizen and that the other is a U.S. non-citizen national, evidence of the relationship of the applicant to the U.S. citizen parent, and evidence that the U.S. citizen parent resided in the U.S., a U.S. possession, American Samoa or Swain's Island for a period of at least one year prior to the applicant's birth.

Applicant born out of wedlock abroad to a U.S. citizen mother: - Evidence of the U.S. citizenship of the mother, evidence of the relationship to the applicant and, for births on or before December 24, 1952, evidence that the

mother resided in the U.S. prior to the applicant's birth or, for births after December 24, 1952, evidence that the mother had resided, prior to the child's birth, in the U.S. or a U.S. possession for a period of one year.

Applicant born in the Canal Zone or the Republic of Panama:

- A birth certificate showing birth in the Canal Zone on or after February 26, 1904 and before October 1, 1979 and evidence that one parent was a U.S. citizen at the time of the applicant's birth; or
- A birth certificate showing birth in the Republic of Panama on or after February 26, 1904 and before October 1, 1979 and evidence that at least one parent was a U.S. citizen and employed by the U.S. government or the Panama Railroad Company or its successor in title.

In all other situations in which an applicant claims to have a U.S. citizen parent and an alien parent, or claims to fall within one of the above categories, but is unable to present the listed documentation:

- If the applicant is in the U.S., the applicant should contact the local U.S. Citizenship and Immigration Service office for determination of U.S. citizenship;
- If the applicant is outside the U.S., the applicant should contact the State Department for a U.S. citizenship determination.

e. Adoption of Foreign-Born Child by U.S. Citizen

- If the birth certificate shows a foreign place of birth and the applicant cannot be determined to be a naturalized citizen under any of the above criteria, obtain other evidence of U.S. citizenship;
- Because foreign-born adopted children do not automatically acquire U.S. citizenship by virtue of adoption by U.S. citizens, the applicant should contact the local U.S. Citizenship and Immigration Service office for a determination of U.S. citizenship, if the applicant provides no evidence of U.S. citizenship.

f. U.S. Citizenship By Marriage

A woman acquired U.S. citizenship through marriage to a U.S. citizen before September 22, 1922. Provide evidence of U.S. citizenship of the husband, and evidence showing the marriage occurred before September 22, 1922.

Note: If the husband was an alien at the time of the marriage, and became naturalized before September 22, 1922, the wife also acquired naturalized citizenship. If the marriage terminated, the wife maintained her U.S. citizenship if she was residing in the U.S. at that time and continued to reside in the U.S.

LIST B: QUALIFIED ALIENS, NONIMMIGRANTS, AND ALIENS PAROLED INTO U.S. FOR LESS THAN ONE YEAR

The documents listed below that are registration documents are indicated with an asterisk ("*").

a. "Qualified Aliens"

Evidence of "Qualified Alien" status includes the following:

Alien Lawfully Admitted for Permanent Residence

- *Form I-551 (Alien Registration Receipt Card, commonly known as a "green card"); or
- Unexpired Temporary I-551 stamp in foreign passport or on *I Form I-94.

Asylee

- * Form I-94 annotated with stamp showing grant of asylum under section 208 of the INA;
- *Form I-688B (Employment Authorization Card) annotated "274a.12(a)(5)";
- * Form I-766 (Employment Authorization Document) annotated "A5";
- Grant letter from the Asylum Office of the U.S. Citizenship and Immigration Service; or
- Order of an immigration judge granting asylum.

Refugee

- * Form I-94 annotated with stamp showing admission under § 207 of the INA;
- * Form I-688B (Employment Authorization Card) annotated "274a.12(a)(3)"; or
- * Form I-766 (Employment Authorization Document) annotated "A3"

Alien Paroled Into the U.S. for a Least One Year

- * Form I-94 with stamp showing admission for at least one year under section 212(d)(5) of the INA. (Applicant cannot aggregate periods of admission for less than one year to meet the one-year requirement.)

Alien Whose Deportation or Removal Was Withheld

- * Form I-688B (Employment Authorization Card) annotated "274a.12(a)(10)";
- * Form I-766 (Employment Authorization Document) annotated "A10"; or
- Order from an immigration judge showing deportation withheld under §243(h) of the INA as in effect prior to April 1, 1997, or removal withheld under § 241(b)(3) of the INA.

Alien Granted Conditional Entry

- * Form I-94 with stamp showing admission under §203(a)(7) of the INA;
- * Form I-688B (Employment Authorization Card) annotated "274a.12(a)(3)"; or
- * Form I-766 (Employment Authorization Document) annotated "A3."

Cuban/Haitian Entrant

- * Form I-551 (Alien Registration Receipt Card, commonly known as a "green card") with the code CU6, CU7, or CH6;
- Unexpired temporary I-551 stamp in foreign passport or on * Form I-94 with the code CU6 or CU7; or
- Form I-94 with stamp showing parole as "Cuba/Haitian Entrant" under Section 212(d)(5) of the INA.

Alien Who Has Been Declared a Battered Alien or Alien Subjected to Extreme Cruelty

- U.S. Citizenship and Immigration Service petition and supporting documentation

b. Nonimmigrant

Evidence of "Nonimmigrant" status includes the following:

- * Form I-94 with stamp showing authorized admission as nonimmigrant

c. Alien Paroled into U.S. for Less than One Year

Evidence includes:

- * Form I-94 with stamp showing admission for less than one year under section 212(d)(5) of the INA

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